



THE
NAVAJO
NATION

Division of General Services

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employeehousing@frontiernet.net

Employee Housing Program

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BEN SHELLY
PRESIDENT

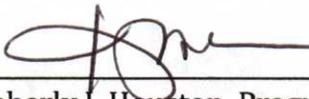


REX LEE JIM
VICE-PRESIDENT

EHP11 - 052

MEMORANDUM

TO: All Employee Housing Tenant

FROM: 
Kimberly J. Houston, Program Supervisor
Employee Housing Program/DGS

DATE: May 17, 2011

SUBJECT: Maintenance and Upkeep / Non - Operational Vehicles

The Employee Housing Program is requesting for all Navajo Nation tenants to upkeep the exterior of the housing units. The lessee shall be responsible for keeping the exterior premises of his/her assigned unit, clean and in good repair at all times.

As mention in the Rules and Regulations distributed on January 20, 2011, Section IV and V.5 a.; all tenants are to maintain their yards and all non- operational vehicles are to be removed from the premises no later than June 30, 2011. After this date the EHP will have non-operational vehicles, removed at the owner's expense.

Let's all clean up the area by keeping the homes safe and in good working condition.

All the homes have been inspected by maintenance personnel and all inspections will be reviewed and evaluated. The program will go according to the guidelines of the Rules and Regulations. Please start by planning an up keeping the homes as specified in the Rules and Regulations.

Your communication, coordination and cooperation are very much appreciated. Thank you.

XC: Virgil Brown, Division Director/General Services
Steven Etsitty, Environmental Protection Agency
Kevin Gleason, Program Manager, Animal Control/DNR
Lindsey Mescal, Maintenance Supervisor, EHP/DGS
Maintenance Technicians (7) EHP/DGS
Chrono