



THE
NAVAJO
NATION

Division of General Services

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Employee Housing Program
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BEN SHELLY
PRESIDENT

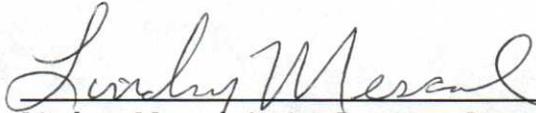


REX LEE JIM
VICE-PRESIDENT

EHP13-042

MEMORANDUM

TO: All Employee Housing Tenants

FROM: 
Lindsey Mescal, Acting Program Supervisor
Employee Housing Program/DGS

DATE: June 25, 2013

SUBJECT: HOUSING INSPECTION: July 29, 2013 to August 30, 2013

This memorandum is notification that housing inspections will be conducted from July 29, 2013 through August 30, 2013. The passkey will be used to enter homes.

Tenants are responsible for the following upkeep of their units:

1. Trash: Pick up around the premises. (inside and 3 feet outside of fencing)
2. Yard: Trim hedges and remove over grown weeds. (tenant is responsible for disposal of debris)
3. Personal Property: All personal property stored in the yard or carport area should be kept in an orderly manner. Do not keep unnecessary items, hoarding will not be tolerated. Please read your Employee Housing Rules and Regulations.
4. Vehicles: Park ONLY in the designated area.
 - a. Non-operative vehicles need to be removed within 30-days of inspection at the tenant's expense.
 - b. Vehicles are not to be used as storage.
 - c. Pets: Tenants responsibility to clean after their pets (dogs & cats). Some tenants are dumping dog excrement over the fence, please refrain from this activity. Put them in plastic bags and dispose of it in garbage containers.

Your immediate attention to the Employee Housing clean-up is expected and appreciated. If you have questions, please contact our office at 871-7684. Thank You.

The Rules and Regulations and other information can be found at www.nnehp.navajo-nsn.gov